

Application to Keep Aircraft at Merimbula Airport –



Annual Use Permit

Permit Summary

This Annual Use Permit allows the registered operator (CASA) of a nominated light aircraft to operate from Merimbula Airport.

What the Permit covers

The Annual Use Permit covers the cost of all landing and parking charges for the nominated aircraft from the Permit Commencement Date to the Permit Expiry Date (this date being the following 30 June).

Permits are issued for a financial year and are valid for a maximum period of 12 months. All Permits expire on 30 June each year.

The Annual Use Permit is required if the nominated aircraft is in long term maintenance or not used on a regular basis.

Applying for a Permit

To apply for an Annual Use Permit, complete this Application Form and submit it using the details over the page.

New fees and charges for the following financial year will be available on the Bega Valley Shire Council website from approximately 1 July each year.

Fees and Charges and this form can be found at www.begavalley.nsw.gov.au

You must re-apply for this Permit each financial year by completing this Application form. The Application form must be returned using the details over the page before 30 June.

This Permit does not include the cost of motor vehicle parking at Merimbula Airport if, in the future, this fee is introduced.

Conditions of Issue

In applying for this Annual Use Permit, the Applicant:

1. acknowledges he/she is the registered operator (CASA) of the aircraft.
2. acknowledges and agrees that Permits are issued for a nominated aircraft and are non-transferable. Where the nominated aircraft is sold or ownership otherwise transferred, the details for the new owner must be provided to Avdata Australia via email to mail@avdata.com.au and the Airport Manager within 14 days of the sale or transfer taking effect;
3. acknowledges that this Permit may be surrendered by notice to the Airport Manager. If the Applicant surrenders an Annual Use Permit more than 6 months prior to the Permit Expiry Date (prior to 31 December), Bega Valley Shire Council may, in its absolute discretion, agree to a pro-rata refund of the fees paid by the Applicant for the Permit. In no circumstances will a refund be provided where the Permit is surrendered less than 6 months prior to the Permit Expiry Date (1 January onwards);

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4. acknowledges and agrees that it will maintain at all times, whilst using the Airport, aviation liability insurance and will provide as part of this application a certificate of currency evidencing such insurance;
5. confirms the Applicant has read, understood and must comply with these conditions.

Lodgement of Form

Please sign and submit the completed Application Form together with evidence of insurance (as referred to in clause 4 above) to:

Chris Thane, Airport Manager

Email: chris@merimbulaairport.net.au

Following processing of the application, Bega Valley Shire Council will issue an Annual Use Permit invoice for payment, which must be made within 30 days of issue. Any invoice which remains unpaid after this time may result in the Permit being cancelled and charges will retrospectively be applied for all landing and parking charges on an ad hoc landing basis, in accordance with the Bega Valley Shire Council Fees and Charges for Merimbula Airport.

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Applicant (Permit Holder) Contact Details					
Full Name					
Postal Address	Street or PO Box				
	Suburb		State		Postcode
Contact Details	Home Phone		Mobile		Work Phone
	Email				

Applicant Billing Details (if different from Contact Details)					
Full Name					
Postal Address	Street or PO Box				
	Suburb		State		Postcode
Contact Details	Home Phone		Mobile		Work Phone
	Email				

Aircraft Details	
Aircraft Use	<input type="checkbox"/> Private <input type="checkbox"/> Commercial
Registration	
Make / Model	
MTOW	
Note: Verification of aircraft MTOW may be obtained from regulatory authorities and may be used to calculate actual charges	

Permit Details	
Commencement Date	Permit Expiry Date

Public Liability Insurance
<input type="checkbox"/> We/I have attached a copy of our/my Certificate of Currency with this Application. Note: A minimum amount of \$20,000,000 Public Liability Insurance coverage is required.

Aircraft Maintenance
Indicate the category of this aircraft's maintenance
<input type="checkbox"/> Private <input type="checkbox"/> Airwork <input type="checkbox"/> Charter

Acceptance by Applicant	
The Applicant accepts the terms as listed in the Annual Use Permit Application to Keep Aircraft at Merimbula Airport	
Full Name	Date
Signature	Position (if Applicant is a company, insert position of person signing e.g. Director)