

IF YOU CONSIDER IT TO BE A FIRE HAZARD PLEASE CONTACT THE RURAL FIRE SERVICE.

Details								
Your name	(in full)							
Your address								
Your telephone	Phone							
	Mobile				F:1			
V 0'	Mobile				Email			
Your Signature					Date			
Details of overgrown property								
House number	Sti	eet name						
Suburb								
What efforts have you made to contact the owner of the overgrown property:								
·								
Map / Sketch showing location of overgrown property:								

IMPORTANT INFORMATION

You **MUST** supply Council with a copy (hard copy or electronic) of photos of the overgrown property. If you do not supply photos, Council may not act on your request.

Council can only request that a property be cleared/mowed when the property is in an unsafe or unhealthy condition.

In the first instance the neighbour should make contact with the owner.

When requesting owners to clear/mow their property, Council must follow the process below. If Council fails to follow the process, it MAY mean that we will not be successful in our request to have the property cleared/mowed.

This process can take **up to 4 months or more** before a final outcome is achieved and the property is successfully cleared or mowed.

Step 1

•Information about overgrown property is received by Council

Step 2

•Council will write a letter to the owner of the property requesting they mow/clear the overgrown property of generally the owner is given 28 days to comply with the request

Step 3

- •If no response is received or the property has not been cleared/mowed, Council may issue a "Notice of Intention to Give Order" regarding the overgrown property.
- •Note: Council must give the owner 28 days to comply with this request

Step 4

- •If no response is received or the property has not been cleared/mowed, Council may then issue an "Order" to comply regarding the overgrown property
- •Note: Council must give the owner a further 28 days to comply with request